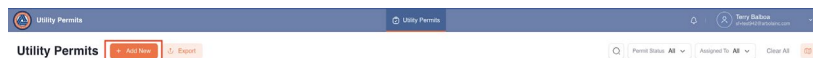




Utility Company Application Process

Admins, Employees, and Consultants of a Utility Company will be able to apply for a permit.

1. Any member of a utility company that has an approved registration and login with the EUS will be able to apply for a permit via their portal.



2. After clicking the **Add New** button, the applicant will be prompted to select the **County, Type of Permit**, indicate if it is an **Emergency Permit** request, and if it is for a location near a **Cemetery**.

3. The applicant will enter the **Location** address, and will be required to draw on the map in order to proceed.



Utility Company Application Process

4. The applicant will enter the **Project Information**, including the Project Name, Proposed Work Start Date, Project Description and Project Dimensions.

Add New Permit

Fill out the form below to submit a new permit request for review and approval.

Step 1

Permit Type

Step 2

Type and Location

Step 3

Project Information

Step 4

Contacts

Step 5

Attachments

Step 6

Review & Submit

Project Information

About Project

Provide a brief overview of the project, including its purpose, scope, and any relevant details needed for permit evaluation.

Project Name *

Miteshs Workflow Test

Proposed Work Start Date *

05/01/2026

Project Description *

This is a project description.

225 Characters left

Project Dimensions *

This is where you input the project dimensions.

208 Characters left

5. The applicant will then enter the **Contact** data, including the Primary Contact and Field Contact's Information.

Add New Permit

Fill out the form below to submit a new permit request for review and approval.

Step 1

Permit Type

Step 2

Type and Location

Step 3

Project Information

Step 4

Contacts

Step 5

Attachments

Step 6

Review & Submit

Contacts

Primary Contact

Please provide the contact details of the person responsible for this permit.

First Name

Terry

Last Name

Balboa

Email

sf+test942@arbolainc.com

Phone

(000)-000-0000

Field Contact

Please provide the contact details of the person responsible for this permit.

First Name

Type here

Last Name

Type here

Email

Type here

Phone

(000)-000-0000



Utility Company Application Process

6. The applicant will upload Attachments needed to process the application.

Add New Permit
Fill out the form below to submit a new permit request for review and approval.

Step 1 Permit Type
Step 2 Type and Location
Step 3 Project Information
Step 4 Contacts
Step 5 **Attachments**
Step 6 Review & Submit

Attachments

Upload Files (Max. 10)
Attach any relevant documents, such as plans, permits, or approvals.

File Type
[Dropdown]

Upload a File Max. file size: 40MB
[Click **Browse** to upload]

Uploaded Files (1)
Test 2.docx
13.0KB - CAD/DWG File

Notes
Document notes go here
233 Characters left

7. Finally, the applicant will be able to **Review and Submit** the application, as well as make any **Edits** to any of the data they inputted. Once the application is complete, they can **Submit** the application.

Add New Permit
Fill out the form below to submit a new permit request for review and approval.

Step 1 Permit Type
Step 2 Type and Location
Step 3 Project Information
Step 4 Contacts
Step 5 Attachments
Step 6 **Review & Submit**

Review and Submit
Please check the information you have provided

Permit Type
County: Kent
Emergency Permit: No
Permit Type: Blanket Permit
Cemetery Requirements
Reviewed Cemetery Map: Yes
Cemetery Present: No

Type and Location
Location Information
Maint. Road: Maint Road Test
Ref. Road: Ref Road Test
Milepoint: 2322
Address: 508 Smith Ave, Harrington, Delaware, 19952

Submitter
Terry Balboa
sf+test942@arbolainc.com

Cancel Submit Permit



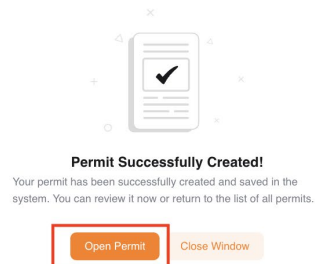
Utility Company Application Process

8. Once the application is submitted, the applicant will be able to Open the record to access details of the application.

Add New Permit

Fill out the form below to submit a new permit request for review and approval.

- Step 1: Permit Type
- Step 2: Type and Location
- Step 3: Project Information
- Step 4: Contacts
- Step 5: Attachments
- Step 6: Review & Submit



Application #0000088878 [Download](#) [X](#)

# Permit ID	Not Issued
Application Source	Online
Permit Type	Blanket Permit Kent
Permit Status	Submitted

Project Details

Date Created: 04/26/2026	Created By: Terry Balboa	Date Updated: 04/26/2026	Updated By: Terry Balboa
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[Location](#) [Project Information](#) [Contacts](#) [Cemetery](#)

Location

County:	Kent
Maint. Road:	Maint Road Test
Ref. Road:	Ref Road Test
Milepoint:	2322
Road Class:	N/A
Location/Address Description:	508 Smith Ave, Harrington, Delaware, 19952
Longitude:	-75.567856345124
Latitude:	38.929858346903